



63rd District Conference
House of Friendship & Promotion Booth
Rate Card
Date: 20-21 May, 2023

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 c/o RIC Email: ric@ric3450.org Tel: (852) 2576-8882

BOOKING: For Rotarians, House of Friendship & Promotional Booth order can be done online with Optitable. Corporate vendors may use this booking form.

Description of HOF and Promotion Booths

| Item | Price (HK\$) | Order Quantity |
|--|---------------------|-----------------------|
| LED Display + feature on DC Website | HK\$880 | |
| Standard Image + Promotion Table (non-cash receivable items) | HK\$2,000 | |
| Standard Image + Promotion Table (for charity sales) | HK\$3,000 | |
| Commercial Booth (By invitation ONLY) | HK\$4,000 | |

We confirm the booking of above order.

Company Name and Stamp:

Notes:

- (a) Deadline for Submission of Artwork: **14th Apr, 2023**
- (b) Inquiries and file submission:
Rotary Information Centre (RIC) Email: ric@ric3450.org Tel: (852) 2576 8882
- (c) Please add a remark ~ “DC2023 House of Friendship”
- (d) Materials may include not more than 5 photos (at least 2MB, <4MB) along with 200 words description in either English or Chinese in MS WORD.
- (e) House of Friendship & Promotional Booth order can be done online with Optitable.
- (f) Amount is due and payable upon placement of order online. Marked with “**DC2023 House of Friendship**”, please make cheque payable to **Rotary District 3450 Ltd.** and send to 14/F, Capital Commercial Building, 26 Leighton Road, Causeway Bay, Hong Kong; payment by credit card or FPS is acceptable, please contact RIC for arrangement. **Unless requested, no receipt will be issued.**

For Booth Rentals**Rules to be observed**

- 1) For promotion table, ONLY non-cash receivable souvenirs are allowed.
- 2) For fundraising sales, revenue generated should be 100% contributed back to the service projects.
- 3) For commercial sales, transactions by electronic payment ONLY
- 4) No fake or counterfeit product is allowed
- 5) Rotarians should always ensure the souvenir / product quality. DC OC assumes no responsibility to any dispute about the products given or sold at the booth.

OC Chair should have her final decision to accept or decline the booth rentals.